

EL PASO FIRST

Health Plans, inc.

Memo

To: Therapy Service Providers
From: El Paso First Health Plans
Date: July 15, 2016
Re: El Paso First Medicaid PT, OT, ST Prior Authorization Form

Effective August 15, 2016 El Paso First will no longer accept the TMHP Comprehensive Care Program Forms (#F000F82 and #F00083) nor the Texas Medicaid Physical, Occupational or Speech Therapy Prior Authorization Form. El Paso First will only accept the *Texas Standard Prior Authorization Request Form for Health Care Services* located on our website under provider/forms/health services www.epfirst.com.

As per Texas Medicaid Provider and Procedures Manual a prescribing provider's order to evaluate and treat is acceptable for the evaluation, but not acceptable for the therapy treatment. Written orders must contain the prescribing provider's ordered frequency and duration.

PT/OT/ST Prior Authorization requests should include supporting clinical documentation necessary to demonstrate medical necessity for the services being requested and must include a written physician order initiated by the prescribing physician office to include the following information:

- service(s) being requested
- diagnosis
- duration and frequency of treatment
- physician signature

Note: The following documentation are not acceptable physician orders: orders on therapy company letterhead, therapy provider referral forms, or a plan of care signed by physician.

Update: Effective September 1, 2016 confirmation of THSteps exam from the physician will be required on all initial and recertification requests for both acute and chronic conditions posted 06/06/2016 on TMHP. Please visit the Texas Medicaid Provider News Archive page for additional information.

http://www.tmhp.com/Pages/Medicaid/Medicaid_news_archives.aspx

If you have any questions regarding this information please contact Provider Relations at 1-877-532-3778 x1507.